

Chapter Meeting Minutes

ALPHA KAPPA ALPHA SORORITY, INCORPORATED®

Pi Epsilon Omega Chapter

April 8, 2023

Regular Meeting #4

Anti-Basileus Marie Billie, called the meeting to order on Saturday, April 8, 2023, at 10:09 a.m. at Nandua High School, Onley, VA. Soror Brenda Laws moved for acceptance of the agenda with the addition of adding the delegate's report; seconded by Soror Eula Mizzelle. All agreed. Soror Brenda Laws gave meditation and a prayer. A total of 18-chapter members were present. (*See attached attendance list*). A quorum was met at 10:15 a.m.

READING AND DISPOSITION OF MINUTES	Reading of minutes (x) Yes () No The minutes were read by Soror Sonia. Soror Mary Mitchell moved to accept the minutes as written, with the necessary corrections, seconded by Soror Tangela. All agreed.
REPORT OF OTHER OFFICERS	
BASILEUS REPORT	Anti-Basileus reported the following: <ul style="list-style-type: none"> ✓ The Delegates who attended the Mid-Atlantic Regional Conference will give their presentation today. ✓ The Souvenir Booklet from MAR is now available. ✓ At the Regional Conference, it was stated if the minutes are sent out two days before the meeting, they do not have to be read at the meeting. Only read additions and corrections
TAMIOUCHOS	Summary of financial statement or explanation of budget: Soror Shevara reported: As of March 31, 2023, Basic Account ~ \$5,682.24 Community Scholarship ~ \$4,346.31 CD1 - \$3,653.77 CD2 - \$3,521.94 Financial information is on the chapter's website under the Members Only section.
PECUNIOUS GRAMMATEUS	Disposition of Report <u>C</u> Report Attached (X) Yes () No Soror Ashlynn Wright reported for the month of March: Collected \$673.69 <i>Breakdown</i> Chapter Dues: \$ 50.00 Sorority Group Booklet Order: \$217.00 Relay for Life 50/50 Raffle: \$ 17.00 Founders' Day Brunch: \$389.69
EPISTOLEUS	No Report

HODEGOS	Disposition of Report <u>C</u> Report Attached (X) Yes () No No Report
REPORTS OF EXECUTIVE, STANDING COMMITTEES AND AD HOC COMMITTEES	
Disposition of committee report was:	
A. Referred to committee. B. Postponed C. Placed on file	D. Adopted in part (explain) E. Adopted in its entirety. F. Referred to another committee (explain)
Executive Committee	Disposition of Report __ Report Attached () Yes () No
CONNECTIONS	Disposition of Report __ Report Attached () Yes (X) No No report
BY-LAWS	Disposition of Report __ Report Attached () Yes (X) No No report
EAF	Disposition of Report __ Report Attached () Yes (X) No No report
MEMBERSHIP	Disposition of Report __ Report Attached (X) Yes () No Soror Veronica Byrd reported: <ul style="list-style-type: none"> ✓ The committee met and discussed the following: <ul style="list-style-type: none"> • Chapter Anniversary is in May. Decided that it should be for Sorors Only. Suggestions are a paint and sip or bowling. • Chapter Retreat – Dates discussed 8/12 or 8/19. Would like to use Soror Donna’s building if it is available. Someone suggested if there was another place to have the retreat besides Soror Donna’s. • Looking to see if there is a new reactivation kit available. • Would like to continue reaching out to non-active sorors and send out cards to sorors who are active but don’t come to meetings. • Membership Experience – Sorors can sponsor one or co-sponsor 2. Training is only for the Basileus and Membership Chair and will take place in Chicago in July. The cost is \$400 for registration and \$150 for certification each. Hotel rates are \$199 to \$219. • Meeting date for May – Since our next meeting is on Mother’s Day weekend the suggestions were May 6 or May 20th. A poll will be put on GroupMe to decide. • Sorors are asked to send ideas for the retreat
TECHNOLOGY	Disposition of Report __ Report Attached () Yes (X) No No report

<p>PROTOCOL</p>	<p>Disposition of Report __ Report Attached () Yes (X) No</p> <p>Soror Mary reported: The committee met to discuss information to share with sorors about the responsibility of the Protocol Committee. The role is to act in an advisory capacity when the chapter plans activities and special events. The committee will ensure appropriate practices and guidelines are met based on the Official Guide to Alpha Kappa Alpha Protocol. A committee member will be available for all committees planning activities for the chapter in a consultant role. Each soror was given information from the official guide explaining the role of the committee.</p>
<p>PROGRAM/ANTI- BASILEUS PROGRAMS:</p>	<p>Disposition of Report Report Attached () Yes (X) No</p> <p>Soror Marie reported:</p> <ul style="list-style-type: none"> ✓ Strengthen Our Sisterhood – No Report ✓ Empower our Families – No report ✓ Build Our Economic Wealth – Soror Shevara reported – the committee communicated via email on our rollout of the Sister Circle. Upon approval of the information submitted to Madam Basileus, the committee will send out information to chapter members. ✓ Enhance Our Environment – Soror Tawanda reported – Set date to plant the trees. Suggested dates are April 22 and April 28th. Anti-Basileus Marie stated that we need volunteers; Soror Deborah has gotten the trees. Soror Armajeanne suggested to have Sorors at each day. We need volunteers to call the four locations to get permission to plant. Soror Tawanda stated to continue to recycle, reduce the use of plastic and paper and in the Fall would like to host a shred day. Trying to work with Shred-It company. ✓ Advocate for Social Justice – No Report ✓ Uplift Our Local Community – No Report ✓ Founders’ Day – Soror Marie reported the expense for the day was \$123. Cake and glasses with candy were purchased. ✓ Delegates Report – Soror Dara presented a PowerPoint of the activities and issues. There is an AKA website for Credit Union. Tidewater Cluster, Gamma Delta Omega Chapter, host, October 21, 2023; 71st MARC will be in Charlotte, NC, April 11-14, 2024
<p>SISTERLY RELATIONS</p>	<p>Disposition of Report ___ Report Attached (X) Yes () No</p> <p>Soror Tangela reported – committee met on April 6th via GroupMe to discuss the following:</p>

	<ul style="list-style-type: none"> • Pictures from our February and March sisterly relation activities have been emailed to Lisa Lewis-Joell, Mid-Atlantic Region Sisterly Relations Chairman. Since January focused on sister circles. • Our sisterly relations activity for our April meeting will be a “Would You Rather?” Kahoot (online game). • Happy Birthday to our April sisters: Vivian Dent 4/1; Juanita Godwin 4/20; and Trina Cooper 4/23.
SCHOLARSHIP	Disposition of Report ___ Report Attached () Yes (X) No Soror Ashlynn reported – <ul style="list-style-type: none"> • We currently have 4 submissions. 2 from Northampton; 1 from Arcadia High School and 1 from Nandua High School.
RITUALS	Disposition of Report ___ Report Attached () Yes (X) No No Report
MANUAL OF STANDARD PROCEDURES	Disposition of Report ___ Report Attached () Yes (X) No No Report
STANDARDS	Disposition of Report <u>C</u> Report Attached (X) Yes () No Soror Brenda reported – <ul style="list-style-type: none"> • Clear totes and file folders are needed. • Officers are encouraged to purchase “So Now You are Elected”. • Information from the Regional Workshop will be discussed with the committee.
RELAY FOR LIFE	Disposition of Report <u>C</u> Report Attached (X) Yes () No Soror Brenda reported – <ul style="list-style-type: none"> • SophisAKAed Ladies has 19 registered, 8 members have already raised \$100. Our current total is \$1,253. • 50/50 raffles have begun during chapter meetings. • April Luminary bags are half off at \$5 • Design for a new Relay shirt is underway • Raffle A Day is \$10 a ticket. Will be in June.
AUDIT	Disposition of Report ___ Report Attached () Yes (X) No No Report.
STRATEGIC PLANNING	Disposition of Report ___ Report Attached () Yes (X) No No Report
BUDGET	Disposition of Report <u>C</u> Report Attached (X) Yes () No

	<p>Soror Shevara reported – Budget committee met and went over our current revenue and expenses from prior month. We compared planned expenses to actual expenses:</p> <p>March Monthly Expenses: Basic ~ \$1,357.89 Community ~ \$(-17.00) 50/50 raffle Miscellaneous - \$58.00 (remaining balance of supply orders)</p> <p>Remaining Budget Basic ~ \$15,807.90 Community ~ \$11,017.00</p> <p>We compared our revenue to expenses for the current month:</p> <p>March Revenue towards Budget - \$17.00 April Beginning Revenue - \$1,041.13</p> <p>Budget Committee will contact any committee chairman that is over 50% of their allotted budget. If any committee chairman needs their available amount, we ask that they contact the Committee when needed.</p>
FUNDRAISING	Disposition of Report <u>C</u> Report Attached (X) Yes () No No report
RISK MANAGEMENT	Disposition of Report ____ Report Attached () Yes (X) No No report
SIGNATURE EVENT	Disposition of Report ____ Report Attached () Yes (X) No No Report
MISS FASHIONETTA	Disposition of Report ____ Report Attached (X) Yes () No Soror Armajeanne reported: the committee met on March 20 th via GroupMe to discuss: <ul style="list-style-type: none"> ✓ Targeting middle school students instead of high school students. ✓ Sending out info to all school counselors (either middle or high) depending on what we decide as a committee during the month of August. ✓ If we do target middle school girls, how would the scholarship aspect work. ✓ As of yet, the committee has not decided on which age group we will target.
SEARCH COMMITTEE	No report
NOMINATING COMMITTEE	No report

PUBLICITY	Disposition of Report ___ Report Attached () Yes (X) No No Report
DISASTER RELIEF	Disposition of Report ___ Report Attached () Yes (X) No No Report
NEW BUSINESS	None
UNFINISHED BUSINESS	None
ANNOUNCEMENTS	None
With no further business to be discussed, Sorors sang the National Hymn and recited the pledge. The meeting was adjourned at 12:01 pm.	

Grammateus _____

Date Approved _____

Basileus _____