
Chapter Meeting Minutes

ALPHA KAPPA ALPHA SORORITY, INCORPORATED®
Pi Epsilon Omega Chapter

February 11, 2023

Regular Meeting #2

Madam Basileus Lise Caldwell Hall, called the meeting to order on Saturday, February 11, 2023, at 10:05 a.m. at Nandua High School, Onley, VA. Soror Dianne Davis moved for acceptance of the agenda, seconded by Soror Sylvia Stanley. All agreed. Soror Sheila Walker gave meditation and a prayer. A total of 25-chapter members were present. (See attached attendance list) Soror Andra Taylor greeted the Sorors and read a poem entitled “The Capacity to Forgive” by Dr. Martin Luther King Jr. A quorum was met at 10:12 a.m. by Soror Tangela Parker.

READING AND DISPOSITION OF MINUTES	Reading of minutes (x) Yes () No The minutes were read by Soror Tangela Parker, with one correction and one modification. Soror Veronica Byrd moved to accept the minutes; seconded by Soror Eula Mizzelle.
REPORT OF OTHER OFFICERS	
BASILEUS REPORT	<p>Madam Basileus reported the following:</p> <ul style="list-style-type: none">✓ Meetings are for Sorors ONLY, no children are allowed.✓ Use chairman/chairmen, NOT chair.✓ Hosiery is optional for business attire (knee length w/o hosiery a MUST).✓ Chapters do not have a Membership Experience Chairman, only a Membership Chairman. Membership Experience and Membership Committees will be combined to become <i>Membership</i>.✓ The Electric Reactivation Toolkit is available on AKA1908.com, and a link was sent out to the Membership Chairman.✓ Forms and Manuals/Handbooks are available on AKA1908.com under resources. Mail-in-form to place orders are available on the table.✓ Constitutional Bylaws and Manual of Standard Procedures have been received and will be issued at the March meeting.✓ The 70th Mid-Atlantic Regional Conference Service Project is for long-term care facilities, such as nursing homes and assisted living facilities. At the Mid-Atlantic Regional Conference, Chapters will collect the following items: combs, brushes, socks, lotion, deodorant, soap, toothbrushes, toothpaste, blankets, crossword puzzles, word finds, and board games. MAR will then give these items to several nursing facilities in the Raleigh area.✓ <u>Instructions:</u><ul style="list-style-type: none">○ Chapter members will bring in items at the next Chapter meeting for inventory. The chapter will send a report to MAR on what we collected.○ We are to bring items collected to the Mid-Atlantic Regional Conference on Thursday, March 23, 2023

	<p>(9am-4pm) – Friday, March 24, 2023 (8am – 12pm). We will aggregate the data and report the results during the conference. Selected nursing home facilities will be presented with the collected items during the conference plenary session.</p> <ul style="list-style-type: none"> ✓ PEO Delegates & Alternates were reviewed for MAR. ✓ Sorors attending MAR and looking for ride shares should contact other Sorors attending and keep track on GroupMe. ✓ Sorors were asked if anyone needed a hotel or accommodations. ✓ All Jewel Applications have been submitted but still haven't received confirmation. Will update once received.
TAMIOUCHOS	<p>Summary of financial statement or explanation of budget:</p> <p>Soror Bonita Byrd reported: Basic Account ~ \$4,696.31 Community Scholarship ~ \$5,301.01 CD1 - \$3,653.47 CD2 - \$3,521.08</p> <p>Financial information is on the chapter's website under the Members Only section.</p>
PECUNIOUS GRAMMATEUS	<p>Disposition of Report <input type="checkbox"/> Report Attached (X) Yes () No</p> <p>Soror Ashlynn Wright reported:</p> <p>Collected \$1,252.00 <i>Breakdown</i> Chapter Dues: \$405 Constitutional & Bylaw Booklets - \$150 Regional Conference Registration - \$690 Pink Rose - \$7.00</p>
EPISTOLEUS	No report
HODEGOS	<p>Disposition of Report <input type="checkbox"/> Report Attached (X) Yes () No</p> <ul style="list-style-type: none"> ✓ Soror Andra Taylor thanked the Breakfast Team for providing breakfast. ✓ Soror Andra reminded Sorors Veronica, Bonita, and Chrissy for providing March breakfast. ✓ Informed Sorors that breakfast team reports will be sent ahead of time for preparation and attendees' count. <p>Happy Birthday to Soror Wilnette, Soror Alice, Soror Dara, Soror Ashlynn, Soror Dianne, Soror Chaniya, and Soror Tasha.</p>
REPORTS OF EXECUTIVE, STANDING COMMITTEES AND AD HOC COMMITTEES	
Disposition of committee report was:	
A. Referred to committee.	D. Adopted in part (explain)

B. Postponed C. Placed on file	E. Adopted in its entirety. F. Referred to another committee (explain)
Executive Committee Disposition of Report __ Report Attached () Yes () No	
CONNECTIONS	Disposition of Report __ Report Attached () Yes (X) No No report
BY-LAWS	Disposition of Report __ Report Attached () Yes (X) No No report
EAF	Disposition of Report __ Report Attached () Yes (X) No No report
MEMBERSHIP	Disposition of Report __ Report Attached () Yes (X) No No report
TECHNOLOGY	Disposition of Report __ Report Attached () Yes (X) No Soror Keyona reported – committee met on January 25 th and stated that a sister spotlight form was created and would be shared on GroupMe throughout the month of February.
PROTOCOL	Disposition of Report __ Report Attached () Yes (X) No Soror Armajeanne reported – committee met on January 26 th to discuss, share changes, and refresher on items. <ul style="list-style-type: none"> ✓ Use chairman/chairmen, NOT chair. ✓ Madam RD is not addressed as 20th MARD until she leaves office. ✓ Hosiery is optional for business attire (knee length w/o hosiery a MUST). ✓ To strengthen the Alpha Kappa Alpha Sorority brand, Regional or Chapter Logos are not permitted. The exception is for Regional Conference themes or special events when logos are accompanied by the AKA crest (i.e. the shield).” ✓ Membership Experience and Membership Committees will be combined to become <u>Membership</u>. ✓ A reminder of the lyrics to the National Hymn was given. ✓ Remember <i>Founders’ Day</i> not <i>Founder’s Day</i>
PROGRAM/ANTI- BASILEUS PROGRAMS:	Disposition of Report Report Attached () Yes (X) No Soror Marie reported: <ul style="list-style-type: none"> ✓ Strengthen Our Sisterhood – No report. ✓ Empower our Families – No report. ✓ Build Our Economic Wealth – No report. ✓ Enhance Our Environment – No report. ✓ Advocate for Social Justice – Soror Alice reported: Voters’ Registration took place on February 10th @ Nandua High School and during the General Assembly, voters can pre-

	<p>register at ages 16/17 but can't vote until they turn 18 by election.</p> <ul style="list-style-type: none"> ✓ Uplift Our Local Community – Soror Shelia Mapp reported that the committee will meet to further discuss info needed to either merge with other programs or go with a separate program. ✓ Founders' Day – Soror Marie reported that due to the homegoing services for Soror Levolia Fletcher, our chapter program will be held after our next meeting (March 11th 12:30 pm @ Maurice's, Onancock, VA). Soror Veronica will give some history and Soror Tangela will be doing a sisterly relations activity.
SISTERLY RELATIONS	<p>Disposition of Report ___ Report Attached (X) Yes () No</p> <p>Soror Keyona reported – committee met on February 2nd to discuss changes and updates to monthly birthday announcements. The sisterly relations program book was received and will be implementing recommended activities for each month. A February activity will be conducted called “Hearts of Expressions” in a timely manner due to scheduled times when given reports. A sisterly relations activity will be done during the Founders' Day Luncheon. Also, a possible luncheon or pajama night was suggested during Regionals. Soror Shevara will be contacted to get a poll of chapter members attending and which activity is preferred. Suggestions and comments were given to the group to share with the chapter. Soror Shelia W. shared with the chapter the Gospel Extravaganza program held on March 4th, 3pm @ Nandua High School. Sorors are encouraged to reach out to other Sorors from time to time to let them know they are thought of.</p>
SCHOLARSHIP	<p>Disposition of Report ___ Report Attached () Yes (X) No</p> <p>No report</p>
RITUALS	<p>Disposition of Report ___ Report Attached () Yes (X) No</p> <p>Soror Veronica reported – currently working to iron out some kinks.</p>
MANUAL OF STANDARD PROCEDURES	<p>Disposition of Report ___ Report Attached () Yes (X) No</p> <p>No Report</p>
STANDARDS	<p>Disposition of Report <u>C</u> Report Attached (X) Yes () No</p> <p>Soror Brenda reported – committee met 1/24/2023 and stated that the standard book was reviewed. All officers should have a copy of the Book, <u>So Now You are Elected</u>. For our past records, are they in a locked file cabinet and where are they located?</p>
RELAY FOR LIFE	<p>Disposition of Report <u>C</u> Report Attached (X) Yes () No</p> <p>Soror Brenda reported – registration for Nandua Relay for Life is OPEN! Kick-off is February 16th 5:30 – 7 PM at Market Street UMC, Onancock. Daffodil Sales are open to team members. More info will be at the Kick-Off.</p>

	<p>This committee will meet on the 2nd Thursday, 7:30 pm using the 1st conference call line.</p>
AUDIT	<p>Disposition of Report <input type="checkbox"/> Report Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No Report.</p>
STRATEGIC PLANNING	<p>Disposition of Report <input type="checkbox"/> Report Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No Report</p>
BUDGET	<p>Disposition of Report <input checked="" type="checkbox"/> Report Attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Soror Ashlynn Wright reported – committee met on 2/6/23 to go over current revenue and expenses.</p> <p>January Monthly Expenses: Basic ~ \$7,210.74 Community ~ \$250.00 Miscellaneous - \$690.00</p> <p>Remaining Budget for end of January Basic ~ \$16,075.14 Community ~ \$11,350.00</p> <p>January Revenue towards Budget - \$410.00 February Beginning Revenue - \$2,949.26</p> <p>Budget Committee will contact any committee chairman that is over 50% of their allotted budget. If any committee chairman needs their available amount, we ask that they contact the Committee when needed.</p>
FUNDRAISING	<p>Disposition of Report <input checked="" type="checkbox"/> Report Attached <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No No report</p>
RISK MANAGEMENT	<p>Disposition of Report <input type="checkbox"/> Report Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No No report</p>
SIGNATURE EVENT	<p>Disposition of Report <input type="checkbox"/> Report Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Soror Trina Cooper reported – The Signature Event Committee met on January 31, 2023, to discuss our annual Signature Event. Committee members discussed the following:</p> <ol style="list-style-type: none"> 1. Ticket Price: \$50 per ticket. We are asking Sorors to sell 4 tickets each. 2. Time: 7pm-11pm 3. Caterer: Chris Matthew

	<p>4. Facility Use: MNS Cultural Center (Soror Tasha will be looking at 2 dates 5/6 & 5/13)</p> <p>5. DJ: 2 choices: DJ Force 1 & DJ Black Ice</p> <p>6. Theme: The Pink Experience</p> <p>7. Bar: The men of Kappa Alpha Psi, Fraternity, Inc. will do the bar. We are requesting that they at least buy 5 tickets.</p> <p>8. Decorating: Soror Tasha has a decorating business, and we will be paying her to decorate.</p> <p>9. Flyers: Will be done by Soror Shevara</p> <p>We will have the updated budget completed by the March meeting.</p>
MISS FASHIONETTA	Disposition of Report ___ Report Attached () Yes (X) No No report
SEARCH COMMITTEE	No report
NOMINATING COMMITTEE	No report
PUBLICITY	<p>Disposition of Report ___ Report Attached () Yes (X) No</p> <p>Soror Armajeanne Harmon reported: committee met on 2/8/2023 @ 7:30 pm. The following topics were discussed:</p> <ul style="list-style-type: none"> ✓ Preferred meeting day/time -2nd Wednesdays 7:30 pm ✓ Preferred Communication – Text ✓ Preferred Medium for Meeting (GoogleMeet or Zoom) ✓ Previous Years Overview ✓ Goals, Responsibilities, & Assignments moving forward. <p>Committee hopes to gain more clarity on the Newsletter and Scrapbook during our next meeting.</p>
DISASTER RELIEF	Disposition of Report ___ Report Attached () Yes (X) No No report
NEW BUSINESS	none
UNFINISHED BUSINESS	Attorney Terry would like to present a workshop on Estates to the chapter on Zoom on February 25 th or 26 th . It will be open to the public. Soror Marie made a motion and seconded by Soror Trina that it be turned over to the committee to come up with a later date to host on Zoom.
ANNOUNCEMENTS	None
<p>With no further business to be discussed, Sorors sang the National Hymn and recited the pledge. The meeting was adjourned at 11:54 am.</p>	

Grammateus _____

Date Approved _____

Basileus _____