**Chapter Meeting Minutes**

**Alpha Kappa Alpha Sorority, Incorporated®**

Pi Epsilon Omega Chapter

October 11, 2021 Regular Meeting # 8

Madam Basileus Trina Cooper, called the meeting to order on Tuesday, October 11, 2021, at 7:09 p.m. via Zoom. The agenda was presented with no additions; moved for adoption by Soror Dianne Davis and seconded by Soror Deborah Griffin and agreed by all. Soror Brenda Laws led meditation with a prayer. Soror Sylvia Stanley reported a quorum was established at 7:14 pm. Soror Tasha Hoffler greeted sorors with encouraging self-confidence, respect, and overcoming anything. She read a poem by Maya Angelou,

“Still, I Rise”. There are 29 sorors present and one visiting soror. (see attached attendance list)

|  |  |
| --- | --- |
| **READING AND DISPOSITION OF MINUTES** | **Reading of minutes (x) Yes ( ) No**Minutes read with no correction. Soror Dianne Davis moved to accept the minutes. Seconded by Soror Sylvia Stanley and sorors agreed.  |
| **REPORT OF OTHER OFFICERS** |  |
| **Basileus Report** | Madam Basileus reported she received an email from our Regional Director stating only 313 sorors have registered for the cluster. The cost is $40. Asking sorors to register through regional website. Cluster is October 23. Chapter newsletter will be out by the weekend. A gold jacket will be ordered. Madam Basileus asked and told sorors it is mandatory to have videos on during the meeting. This is a requirement.  |
| **Tamiouchos** | **Summary of financial statement or explanation of budget:**Soror Shevara Chandler reported General Account August ~ $8141.63Scholarship $5265.51 Credit Card $40.00 payment*Sorority Cashapp code:*  $PEOAKA1986  |
| **Pecunious Grammateus** | Disposition of Report C Report Attached (X) Yes () NoSoror Ashlynn Wright reported: Total collected for month $90.00 all for Chapter Dues |
| **Epistoleus** | Disposition of Report Report Attached () Yes () NoSoror Sierra Smith reported the following correspondence1. Thank you letter from Soror Linda Baines, Deltas Sigma Theta Chapter
2. Thank you card from CJ Cooper for monetary gift
3. Flyer from Soror Tina Thomas’s church, Shiloh Baptist, inviting sorors to a service on 10/17/2021, in honor of Breast Cancer Awareness Month sponsored by Tidal Health. There will also be a wellness van doing scans
 |
| **Hodego**s | Disposition of Report C Report Attached (X) Yes () NoSoror Tasha Hoffler expressed condolences to the family of the late Soror Margaret Harmon. A sympathy care was sent to Mr. Crosby Johnson and family. Prayers for Soror Deborah Griffin. She will be having surgery tomorrow. Happy Birthday wishes to Soror Tracy Jarrett, Soror Tangela Parker and Soror Quinn Coles, and Soror Sheila Walker |
| **REPORTS OF EXECUTIVE, STANDING COMMITTEES AND AD HOC COMMITTEES** |
| 1. Referred back to committee
2. Postponed
3. Placed on file
 | 1. Adopted in part (explain)
2. Adopted in its entirety.
3. Referred to another committee (explain)
 |
| **EXECUTIVE COMMITTEE**  |
| **CONNECTIONS** | Disposition of Report Report Attached ( ) Yes (X) NoSoror Nequai McLendon reported in August the committee was scheduled to work with Citizens for a Better Eastern Shore (CBES) however due to COVID, it was canceled. Their plans were to meet with two candidates for the House of Representative, Ms. Norton and Mr. Bloxom. The CBES will put information in their ShoreLine newsletter and requested questions for the candidates. The three questions submitted were:1. What ideas do you have for the recruitment and retention of qualified educator on the Eastern Shore?
2. In reference to the Northampton County Board of Supervisors; What can NC do to encourage large business with full time employment and benefits to come to the Eastern Shore.
3. Due to the lack of affordable housing, would you be willing work with local housing and build affordable housing.

The newsletter will be out 10/17This election year all 100 House of Representatives are up for election. This also includes the Governor and Lt. GovernorAbsentee last day of in person voting is 10/30Encourage people to get out and vote. Sunday in person voting will be held in Accomack at Sawmill Park from 1-5 |
| **MISS FASHIONETTA** | Disposition of Report Report Attached () Yes ( ) NoNo report; will meet October 28 |
| **BY-LAWS** | Disposition of Report C Report Attached (X) Yes () NoSoror Lise reported1. Connection Committee was renamed
2. New Risk Management Committee
3. By-laws will be sent out in November for final review and voted on in December. They will be forwarded to Regional Director for signature.
 |
| **EAF** | Disposition of Report Report Attached () Yes ( ) NoNo Report  |
| **MEMBERSHIP** | Disposition of Report \_\_C\_\_ Report Attached (X) Yes ( ) NoSoror Sheila Walker reported there is no information concerning reactivation. Will be checking dates for the mentoring participants to meet with their mentors. A tool kit will be sent out to committee members and waiting on feedback from the committee on the budget. |
| **MIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Veronica Byrd reported 1. Received official notification on our eligibility
2. Sponsorship forms have been received for seven prospective candidates
3. Timeline changed and will be sent out tomorrow
4. December 3 will be in person; December 4 will be virtual. This is the first week. Virtual meeting all faces have to be shown
5. Second week is totally virtual; December 7 and 8
6. December 19 in person at 8:00 a.m.
7. Cannot attend activities if you have not received vaccination. Sponsors have to tell prospective candidates to have COVID shots completed
8. An email will be sent with COVID questionnaire. Forms must be brought to initial meeting
9. A sign in will be done on the 3rd and 19th
10. Timeline will be sent out tomorrow
11. Remind sorors to be professionally dressed on 3rd and 19th in all white
12. October 26 everyone will meet the candidate and need to wear pink and green
 |
| **TECHNOLOGY** | Disposition of Report Report Attached ( ) Yes (X) NoNo Report |
| **Protocol** | Disposition of Report Report Attached () Yes (X) NoNo Report |
| **Program/Anti- Basileus****Programs:** **Target I: HBCU****Target II – Women’s Health****Target III – Building Your Economic Legacy****Target IV – The Arts****Target V – Global Impact****#CAP** | Disposition of Report C Report Attached (X) Yes () NoSoror Sylvia Stanley reported October community impact day is October 4, Breast Cancer Awareness. Sorors who receive an IVY box, there is a pin included. Calendar will be voted on in November. Targets will continue until June. Will not know for the remainder of the year until after the Boule.Walk for Alzheimer’s netted $4,585. Our goal is $5000. Encourage sorors to still donate. Soror Lise raised $1000; Soror Brenda over $600. Our chapter is in 4th place out of 17 teams. 10 or 11 members participated. Six of the members were potential candidates and two non sorors. Soror Lise reported HBCU observance day was 10/20. 2.1 million dollars were raised in one day online. Pi Epsilon Omega reported $680 from 14 sorors. Ten sorors asked their donations go to EAF and four sorors asked their donations go to their designated universities.The committee will be contacting local high schools to support the college fair. College virtual information session will be 1/22/2022 at 12:00 pm. Sorors are asked to be in attendance and wear paraphernalia from your perspective universities. Site visits are in the planning.Soror Sonia Riggins reported October 4 is Breast Cancer Awareness. Sorors are asked to email pictures of their pink attire. November is also Caregivers Month. Soror Nequai reported chapter will be hosting a Build your Economic Legacy Conference on Thursday October 28, 7-8 p.m. Two topics will be discussed: Asset Diversification and Retirement. Willie Randall will be the speaker.Soror Keyona Mapp reported the committee decided to continue with their Hidden Figures essay. No reportSoror Lise Caldwell reported applications have been email to all sorors. Once applications are received and we have CAP participants, will set a monthly school meeting. The goal is to provide as much information to students and parents. Applications are due back 11/1 |
| **SISTERLY RELATIONS** | Disposition of Report C Report Attached (X) Yes () NoSoror Sierra Smith reported the month of October will focus on fitness and health. Sorors are asked to do the daily step competition. Sorors are encouraged to walk 1,908 steps per day and post on GroupMe. The soror with the most steps will receive a prize. The month is encouraging sorors to get active and get fit. |
| **SCHOLARSHIP** | Disposition of Report Report Attached () Yes (X) NoNo report |
| **MANUAL OF STANDARD PROCEDURES** | Disposition of Report C\_ Report Attached (X) Yes ( ) NoSoror Lise Caldwell reported chapter dues remained the same in 20/21 due to the pandemic. 2022 dues will be $275 ~ $125 to National, $140 to Chapter and $10 to EAF. Chapter assessment for 2022 is $50 and $50 for fundraising. Total assessment for 2022 is $100. |
| **standards** | Disposition of Report C Report Attached (X) Yes () NoSoror Deborah Griffin reported the mid-year survey is due November 5 and will be shared at the November meeting. The requirements and duties of officers will be highlighted during the meeting. Today Basileus is highlighted. |
| **RELAY FOR LIFE** | Disposition of Report C Report Attached (X) Yes () NoSoror Brenda Laws reported Relay had an awesome weekend. A slideshow will be shared at the next meeting. SophisAKAted ladies were first place out of ten teams raising $12,864. Top fundraisers: Soror Brenda $3,300, Soror Alice $2,285, Soror Zakiya $1,356, Michelle $1,183 and Soror Deborah $893. If a soror raised over $100 they are entitled to an incentive prize. Team received trophies for the best tent and car. |
| **AUDIT** | Disposition of Report Report Attached () Yes (X) NoNo report |
| **STRATEGY PLANNING** | Disposition of Report Report Attached () Yes (X) NoNo report |
| **BudgeT** | Disposition of Report Report Attached ( ) Yes (X) NoNo report |
| **Fundraising** | Disposition of Report Report Attached () Yes (X) NoSoror Tasha reported annual holiday gift raffle basket is being planned. This year we will have two baskets valued at $400.  |
| **Risk Management**  | Disposition of Report Report Attached () Yes (X) NoSoror Veronica reported we will be following the Plan of Action for MIP. There will be a table to check temperature, black mask donated for participants, white mask for sorors, vinyl gloves, and wipes for all. Items will be put together and handed out. |
| **SIGNATURE EVENT** | Disposition of Report Report Attached ( ) Yes (X) NoNo report  |
| **PUBLICITY** | Disposition of Report Report Attached () Yes (X) NoNo report |
| **Unfinished Business** | None |
| **New Business**  |  |
| **Announcements** |  |
| With no further information to discussed, Soror Dianne Davis moved to adjourn the meeting; seconded by Soror Tracy Jarrett at 9:13 p.m.  |

 Grammateus

Date Approved

Basileus