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## CHAPTER MEETING MINUTES

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### ALPHA KAPPA ALPHA SORORITY, INCORPORATED®

#### Pi Epsilon Omega Chapter

April 9, 2022

Regular Meeting #4

Madame Basileus Trina Cooper, called the meeting to order on Saturday, April 9, 2022, at 10:01 a.m. via Zoom. The agenda was presented with one correction: Soror Zakiya Sample gave the report from the Regional Conference. The agenda was moved for adoption by Soror Sheila Walker and seconded by Soror Veronica Byrd. All sorors agreed. Soror Sheila Walker gave mediation followed by prayer. Roll call of sorors vetted 35-chapter members. *(See attached attendance list)* Soror Tasha Hoffler greeted the chapter with greetings of Palm Sunday, final day of lent, and remaining thankful and blessed. Soror Sylvia Stanley announced a quorum was established at 10:09 a.m.

<b>READING AND DISPOSITION OF MINUTES</b>	<b>Reading of minutes (x) Yes ( ) No</b>  Soror Sonia Riggins read the minutes with one correction in new business; instead of <i>incorrect address</i> it should be <i>email address</i> .  Soror Veronica moved for acceptance of minutes with noted correction. Seconded by Soror Eula Mizzelle. All chapter member agreed.
<b>REPORT OF OTHER OFFICERS</b>	
<b>BASILEUS REPORT</b>	Madam Basileus reported <ul style="list-style-type: none"><li>• Acknowledge the awesome job Soror Lise Caldwell and Soror Ashlynn Wright did for Rituals at the Regional Conference.</li><li>• Delegates at Regional Conference were: Soror Zakiya Sample, Soror Sheila Walker, Soror Shevara Chandler, and Soror Dianne Davis. Thank you to all sorors who attended the Regional Conference.</li><li>• May's chapter meeting will be face to face. Asking all sorors to wear black dresses, a string of pearls, and pink flower.</li><li>• Delegates for the Boule are: Soror Keyona Mapp, Soror Sheila Walker, Soror Dianne Davis, Soror Zakiya Sample, and Madam Basileus. Request sorors to determine the amount to give to the delegates. The cost of Boule is \$515. Soror Lisa Caldwell suggested giving what the chapter can afford, 100%, or 50%. Soror Shevara Chandler will check the budget and inform chapter</li><li>• Any soror wishing to host chapter meeting should speak with Soror Tasha Hoffler.</li><li>• The Easter Egg Hunt has been canceled.</li></ul>

	<p>During Basileus report Soror Sylvia Stanley moved the chapter donate \$200 to Children’s Harbor. Soror Juanita Godwin seconded, and all chapter members agreed.</p> <p>Soror Dianne moved the chapter donate \$125 to Juneteenth Festival. Soror Sylvia Stanley seconded, and all chapter members agreed.</p> <p>Sorors will participate in the parade and bring decorations. Soror Thais Davis reported Esty has Juneteenth T-shirts</p>
<p><b>TAMIOUCHOS</b></p>	<p><b>Summary of financial statement or explanation of budget:</b></p> <p>Soror Shevara Chandler reported  Basic Account ~ \$10,058.87  Scholarship ~ \$5,644.79</p> <p>Per request a breakdown of Life and Golden sorors will be given.</p>
<p><b>PECUNIOUS GRAMMATEUS</b></p>	<p>Disposition of Report <u>C</u> Report Attached (X) Yes () No</p> <p>Soror Ashlynn Wright reported:  Collected \$820.00  <i>Breakdown</i>  Dues – \$320.00  Regional Conference advertising - \$500.00</p>
<p><b>EPISTOLEUS</b></p>	<p>Soror Sylvia Stanley read correspondence for the month:</p> <ol style="list-style-type: none"> <li>1. Letter from NAACP discussing plans for Juneteenth Festival, June 18 at Exmore Town Park. Soliciting a donation by May 5</li> <li>2. Letter from Children’s Harbor announcing the opening of a new childcare center in Accomack and soliciting a donation for toys, materials, and supplies.</li> <li>3. Thank you card from Soror Deborah Griffin</li> </ol>
<p><b>HODEGOS</b></p>	<p>Disposition of Report <u>C</u> Report Attached (X) Yes () No</p> <p>Soror Tasha Hoffler reported –</p> <ul style="list-style-type: none"> <li>• A breakfast team list is forthcoming for chapter members to provide breakfast for face-to-face meetings</li> <li>• The committee will be assisting with decorations for Chapter Anniversary 5/21</li> <li>• Special prayers for Soror Lummie Smith’s complete recovery</li> <li>• Prayers for soror Brenda Laws and Soror Dianne Davis in the loss of their loved ones; condolences to Soror Aniece Harmon and family</li> <li>• Special prayers for our soror’s family members:  Soror Wilnette Hill’s sister  Soror Jada Locklear’s father</li> </ul>



	<p>Soror Veronica Byrd reported there will not be another activity for the new sorors. They were happy with the activity after their initiation. A picture was placed in the paper, and they will be introduced at the Signature Event.</p>
<b>TECHNOLOGY</b>	<p>Disposition of Report <u>C</u> Report Attached (X) Yes (X) No</p> <p>Soror Shevara Chandler reported the committee will be hosting a virtual event 4/25 at 6:30. Will be discussing adobe and docu-sign. Healthy Tech Tidbits will be emailed to sorors. Asking sorors to email anything related to technology if they have questions. Sign up for the website.</p>
<b>PROTOCOL</b>	<p>Disposition of Report __ Report Attached ( ) Yes ( ) No</p> <p>NO REPORT</p>
<p><b>PROGRAM/ANTI- BASILEUS</b></p> <p><b>PROGRAMS:</b></p> <p><b>Target I: HBCU</b></p> <p><b>Target II – Women’s Health</b></p> <p><b>Target III – Building Your Economic Legacy</b></p> <p><b>Target IV – The Arts</b></p> <p><b>Target V – Global Impact</b></p> <p><b>#CAP</b></p>	<p>Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No</p> <p>Soror Sylvia Stanley reminded of the community impact day 4/9</p> <p>Soror Lise Caldwell Hall reported an information table will be set up at Northampton High School district track meet 5/19. Please submit information from HBCUs.</p> <p>NO REPORT</p> <p>NO REPORT</p> <p>NO REPORT</p> <p>NO REPORT</p> <p>Soror Lise Caldwell reported all information has been sent to the participants. Committee will be setting up for the graduation ceremony. It is hoped the cords will be received by graduation. Asking members to donate items when the sign-up sheet is sent out.</p>
<b>SISTERLY RELATIONS</b>	<p>Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No</p> <p>Soror Sheila Walker presented a PowerPoint, theme: “Showers of Love” celebrating Diamonds, Pearls, Golden and Silver sorors. Soror Joyce Terry, Soror Sheila Walker, Soror Marie Billie, and Soror Dianne Davis. Each soror told of their undergraduate, graduate, and chapter years of being a soror.</p>
<b>SCHOLARSHIP</b>	<p>Disposition of Report __ Report Attached ( ) Yes ( ) No</p> <p>Soror Bonita Byrd reported flyers and applications are out and on the website. The amount of the scholarship is \$300.</p>

<b>MANUAL OF STANDARD PROCEDURES</b>	Disposition of Report __ Report Attached ( ) Yes ( ) No NO REPORT
<b>STANDARDS</b>	Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No Soror Deborah Griffin reported committee is working on long term goals. Three sorors have not returned their Code of Ethics. We need 100%. Will be emailing letter to sorors who will be shadowing, along with duties and membership packets.
<b>RELAY FOR LIFE</b>	Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No Soror Brenda Laws reported we have 23 team members, 21 are sorors. 21 members and \$2856.00 has been raised; Two sorors have raised over \$1000, Soror Andra Taylor and Soror Sheila Mapp. Theme: "Passport for a Cure". Will be working on a campsite design. Luminarias are on sale for \$5.00 for the month of April and extended to May 19.
<b>AUDIT</b>	Disposition of Report __ Report Attached ( ) Yes ( ) No NO REPORT
<b>STRATEGIC PLANNING</b>	Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No Soror Marie Billie reported the chapter plan has been submitted to the international website. Sorors will be asked to be on a focus group to assist with the strategic plan and goals.
<b>BUDGET</b>	Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No Soror Michelle Rahman reported the following March budget report: <ul style="list-style-type: none"> <li>Basic monthly expenses \$806.08</li> <li>No expense for Scholarship</li> </ul> <ul style="list-style-type: none"> <li>Remaining Budget</li> <li>Basic amount \$9,306.25</li> <li>Scholarship \$6,712.50</li> <li>Miscellaneous \$407.92</li> <li>Adjustment from last month \$500.00 regional conference</li> </ul> <p>The Budget Committee will contact committee chairman if over 50% of their allotted budget. Contact the committee if you need to know your available amount.</p>
<b>FUNDRAISING</b>	Disposition of Report __ Report Attached ( ) Yes ( ) No NO REPORT

<b>RISK MANAGEMENT</b>	Disposition of Report ____ Report Attached ( ) Yes ( ) No NO REPORT
<b>SIGNATURE EVENT</b>	Disposition of Report <u>C</u> Report Attached (X) Yes ( ) No Soror Shevara Chandler reported both dates for the event have been taken. The proposed date is July 2, 7:00 to 11:00 p.m. at Mary N. Smith Cultural Center. They have confirmed availability for the caterer. It will not be an all-black event. This is not an assessment. Asking sorors to sell tickets. A survey will be sent out to determine sorors who will be selling tickets and the amount they would like.
<b>MISS FASHIONETTA</b>	Disposition of Report ____ Report Attached ( ) Yes ( ) No NO REPORT
<b>SEARCH COMMITTEE</b>	Soror Tangela Parker reported the committee contacted Nandua High School. An application was submitted, and insurance information given. No response has been received back.  Melfa Airport was not selected due to low attendance for in person meeting.
<b>REGIONAL CONFERENCE</b>	Soror Lise reported this is the final Regional Director report. All materials have been received and has been returned back to the chapter. Soror Doris Asbury, 13 <sup>th</sup> Mid-Atlantic Regional Director, enjoyed the binder for the Jewels Luncheon. Rededication event went very smoothly. Soror Carolyn House Stewart, 28 <sup>th</sup> International Supreme Basileus, was very helpful with the ceremony.  The Ivy Beyond the Wall (IBW) PowerPoint and ceremony went extremely well. Thank you to Soror Tawanda Doswell for the two dozen of roses. Thank you to Soror Tawanda's father for getting the ivy. Madam Regional Director Congleton and VSG were extremely happy and pleased with the ceremony. The activities started on time. Thanks to Soror Nancy, regional chair, for guidance on how to set up everything.  The committee will be putting together a book for the next chairman of rituals. Thank you to co-chairman, Soror Ashlynn, all committee members, workshop presenters, and all sorors. PEO did an outstanding job on the Rituals Committee.  Soror Zakiya Sample reported on the Regional Conference with a slide show. She also reported membership has increased, finances have increased. Chapter was recognized for membership and donations. EAF and Membership reactivation received

	certificates. Soror Nadine Vargas Stewart is the newly elected Mid-Atlantic Regional Director.
<b>PUBLICITY</b>	Disposition of Report ___ Report Attached () Yes () No NO REPORT: picture of newest sorors were in the Eastern Shore Post
<b>NEW BUSINESS</b>	Soror Thais and Soror Mary presented a rough draft of the chapter's directory. Ask sorors to look at their information to make sure it is correct, email or text any changes.
<b>UNFINISHED BUSINESS</b>	none
<b>ANNOUNCEMENTS</b>	Soror Dianne thanked chapter for cards and calls during the transition of her nephew.  Soror Brenda thanked chapter for expressions received in transition of her Goddaughter.  Soror Sheila Walker reminded sorors of carpool sheet emailed.
Soror Dianne Davis moved to adjourn the meeting at 12:35 pm, seconded by Soror Tracy Jarrett. All agreed.	

Grammateus \_\_\_\_\_

Date Approved \_\_\_\_\_

Basileus \_\_\_\_\_